

AT&T Office@Hand

Mobile App

Getting Started Guide

For v20.2



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Introduction

About the AT&T Office@Hand mobile app

The AT&T Office@Hand mobile app lets you make and receive calls and attend virtual meetings from within one unified app. This guide helps you understand the basics so you can get started right away.

Requirements

Software

- iOS version 11.0 or later
- Android version 5.0 or later

Key features

- Video and phone in one app
- Inbound and outbound calls
- Inbound and outbound faxes
- 1:1, group, or batch SMS and MMS
- Call logs and voicemail
- Conferencing and multi-call handling
- Display company and personal contacts

About this guide

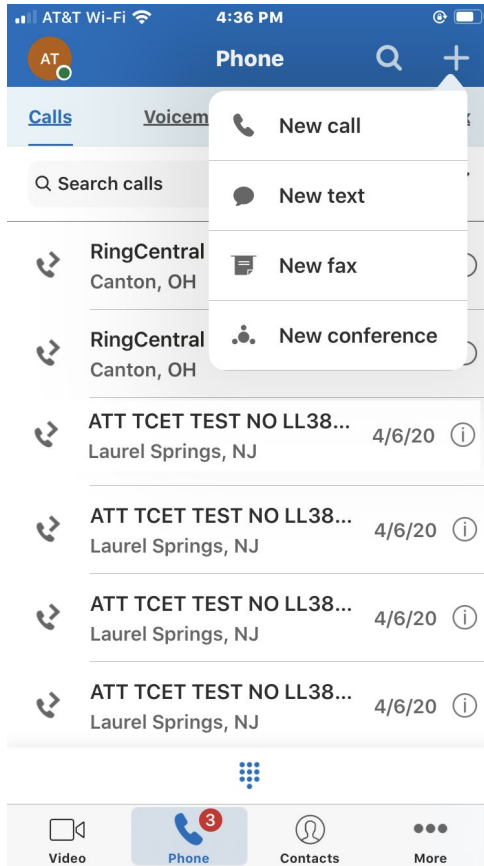
This guide is designed to help end-users of AT&T Office@Hand get started using the mobile app to make calls and start video meetings.



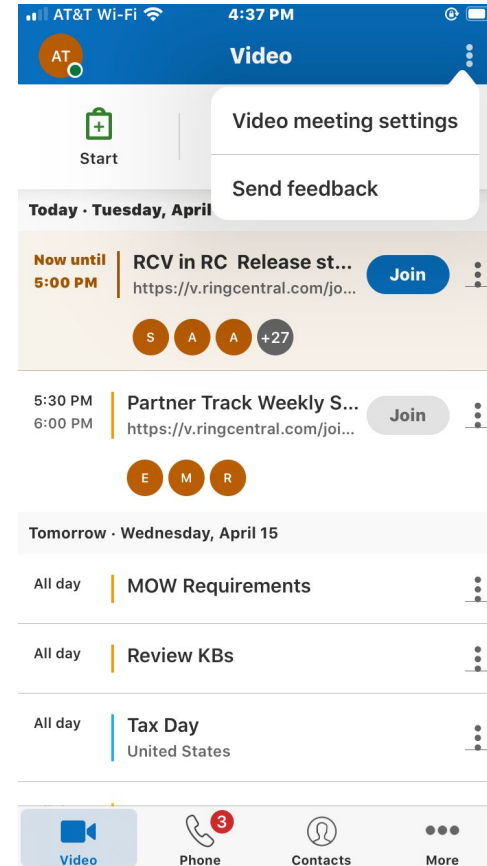
Using the AT&T Office@Hand app for iOS

Work on the go with all-in-one calling, video meetings and more using your Apple mobile device.



Call







Video





Video

- Tap the **Video** icon  from the bottom navigation bar to **Start, Schedule,** or **Join** a meeting from within the app
- Connect your calendar to view your upcoming meetings. To connect your calendars, tap the hamburger menu at top left, then go to **Settings > Calendar Sync> Select Calendar**
- Once you're in a meeting, you can tap on the **Share** icon  to share your screen
- Tap the kebab menu on the right side of the top navigation bar to use the **Send Feedback** option to capture telemetry information for help with troubleshooting or to provide app feedback

Phone

- Tap the **Phone** icon  at the bottom navigation bar to view call history, voicemail, text, and faxes
- Navigate to the **Calls** or **Voicemail** tab, then tap the keypad icon  to make a call
- Navigate to the **Text** tab, then tap the message icon  to send a text message
- Navigate to the **Fax** tab, then tap the fax paper icon  to send a fax message

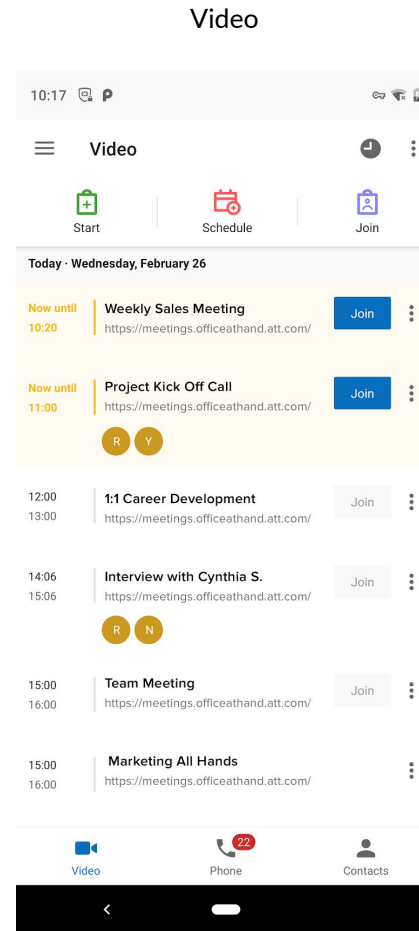
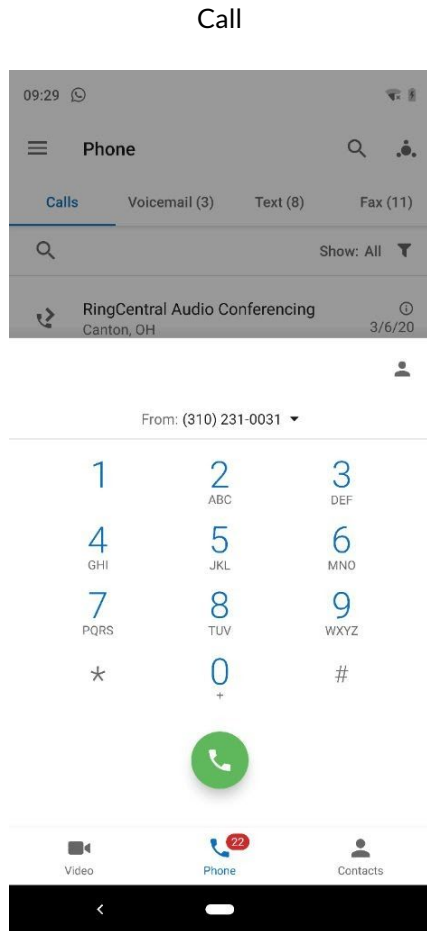
Contacts

- Tap the **Contacts** icon  at the bottom navigation bar to view your company or personal contacts
- Tap the **Plus** icon  at bottom right to add a contact and save to your device contacts or AT&T Office@Hand personal contacts





Using the AT&T Office@Hand app for Android





Take all-in-one calling, video conferencing, and more with you anywhere on your Android mobile device.





Video

- Tap the **Video** icon  from the bottom navigation bar to **Start, Schedule,** or **Join** a meeting from within the app
- Connect your calendar to view your upcoming meetings. To connect your calendars, tap the hamburger menu at top left, then go to **Settings > Calendar Sync> Select Calendar**
- Once you're in a meeting, you can tap on the **Share** icon  to share your screen
- Tap the kebab menu on the right side of the top navigation bar to use the **Send Feedback** option to capture telemetry information for help with troubleshooting or to provide app feedback

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